# Non Chartered Non Public: Child Find/Identification/Evaluation

- AD meets with non public rep/parent rep to discuss child find process, intervention process, determination of proportionate share of federal funds, district notification, how, where and by whom SE services will be provided, explanation of complaint process and determination of eligibility process.
- Non public school presents evidence to AD of interventions that have been attempted with the child over time or evidence of disability.
- AD district team reviews all documentation provided by nonpublic and parent and determines if a disability is suspected.

**AD = Attending District (district where school is located)**

**RD = Resident District (district of residence of parent)**

If NO disability is suspected provide written notice (PR-01) to parent that district refuses to evaluate within 2 to 3 weeks

If a disability IS suspected the attending district will:

- Provide prior written notice (PR-01) to parent(s)/guardian.
- Provide Procedural Safeguards Notice (Whose IDEA Is This?)
- Obtains permission to evaluate (PR-05)
- Obtain written consent to notify RD (use district's release form)
- If consent given, send copy of parent consent form and permission to evaluate (PR-05) to RD
- Obtain permission to communicate to non-public regarding MFE (use district release form)

- Complete evaluation within 60 days from date of parent permission
- Send invitation (PR-02) to MFE meeting to parent.
- With parent consent send invitation to non public and RD to MFE meeting

If not eligible:

- Provide PR-01 and "Who's IDEA…" to parent
- Provide parent with copy of MFE
- Send MFE to RD and non public with parent consent

If eligible:

- Provide parent with copy of MFE
- Provide copy of MFE with parent consent to nonpublic and RD

RD sends invitation to parent(s)/guardian for IEP meeting to offer FAPE (hold IEP meeting within 30 days of ETR meeting)

If parent responds yes

Hold IEP meeting

If parent responds no

File parent response in student file

RD notify AD
Parent has refused FAPE

AD offers Service Plan (if services and/or funding are available)

If no response, send copy of original letter by certified mail

File in student's file

Developed by:
Cuyahoga Special Education Service Center
March 2006