



*Educational Service Center
of Cuyahoga County*

State Support System (SST) Region 3



Tracy Murphy Administrative Assistant

1995 to present

Tracy Murphy is an Administrative Assistant for the Educational Service Center (ESC) of Cuyahoga County under the auspices of the Ohio State System of Support known as the State Support Team (SST) for Region 3 (Cuyahoga County). In her role, she assists seven consultants and completes all aspects of meeting/workshop preparation (e.g. advertising, facility, speakers arrangements, consultant agreements, announcements, development of power point presentations, handouts, and other visual aids, room/AV set-up, and follow-up. Additional responsibilities are TRAC and travel arrangements for SST 3 consultants.

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